



Erskine Park High School

Pride In Achievement

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School Locker Policy and Agreement

Reviewed Feb 2022

Lockers

- All lockers are the property of Erskine Park High School.
- Lockers are allocated on a yearly basis.
- The school assumes NO responsibility for loss or damage of any item in a locker, locked or unlocked.
- Access to lockers is before school, after school and during Lunch 1 and 2.
- Lockers are made available for student use to store school supplies and personal items necessary for use at school.
- The Principal or a delegate has the right to cancel the locker agreement, access a locker by cutting locks and carry out searches of lockers to ensure safety for the school community as outlined in the Department of Education (DoE) Policy.

Student responsibilities as a locker hirer

- Students will maintain their locker in good condition and must report damage immediately to a Deputy Principal.
- Students are to use lockers exclusively to store school related materials and appropriate personal items.
- Students are solely responsible for the contents of their locker and will not share access to their locker with other students.
- Food is not to be left in lockers overnight.
- All lockers must be cleared out and left in a clean state at the end of Week 8 Term 4.

Locks

- Students are to supply their own padlocks of suitable quality.
- Signing this agreement acknowledges that locks can be cut off lockers by the Principal or a delegate.

Inspection of lockers

- An inspection of all lockers may be conducted at any time throughout the year by the Principal or delegate, or police without notice and without parental/carer or student consent.
- Inspections will be done if it is believed that there is a risk of:
 - a. An interference with school purposes or educational function
 - b. Safety
 - c. Physical injury or illness of any person
 - d. Damage to personal or school property
 - e. Violation of school rules, DoE rules and/or NSW law
 - f. Loss of school material/equipment.

Seizure of property

- The Principal or delegate may seize any illegal or unauthorized items in the locker, or any other items reasonably determined to be of a potential threat to the safety or security of others. Police will be informed of any illegal or dangerous items.

Hire procedure

- Complete a hire agreement form and submit to Student Services Office.
- Forms will be processed in order of receipt. Students will be allocated a locker and a notification slip indicating the locker number will be issued to them.
- The locker will be accessible by Lunch 1 on the day the student receives the notification.
- Students should procure a lock before submitting the agreement form.
- Lockers are allocated to keep year groups in one location and no location changes will be made. Student/parents cannot appeal the decision of the school in the allocation of lockers.

Locker Hire Agreement

- I have acquired a suitable lock
- I have read and understand the locker policy of Erskine Park High School and I agree to comply with the locker policy as outlined above.

Parent/carer name: _____ Signature: _____ Date: _____

Student name: _____ Signature: _____ Date: _____

Year: _____